

**Notes: GDLN AP- Governing Committee Meeting/ Regional Meeting Planning meeting, October 03, 2014**

**Video Conference: Friday, October 03 2014**

**Washington DC 22:30 hrs (Thursday October 02, 2014), Tokyo, 11:30 hrs; Canberra 12.30 hrs; Colombo, 08:00 hrs; Hanoi 09:30 hrs; Manila 10.30 hrs; New Delhi 08:00 hrs; Seoul 11:30 hrs;**

**Chair:** Mr. Phil Karp

**Governing Committee members:** Mr. Tomoyuki Naito, Ms. Linh Nguyen, Mr. Robbie D Macalde , Prof. Hai-young Yun (Audio) , Ms. Pia Lee (audio)

**Others:**, Ms. Maree Tait ,Ms. Darlene Christopher , Dr. Pimrumpai Premssmit, Mr. Nishantha Kamaladasa , Mr. Keerthi Wijesekera , Mr. Bob McDonald.

**Proceedings:** Meeting called to order at 22:30 hrs (Washington DC time) Thursday October 02, 2014 by Chair: Mr. Phil Karp.

**Agenda**

**GDLN AP Regional Meeting**

**Key points discussed:**

**I. Introduction of new members**

- Mr. Phil Karp introduced Ms. Darlene Christopher whom he has introduced through email and Ms. Darlene Christopher had already joined the GDLN AP regional meeting in Seoul by video conference in 2013.

**II. GDLN-AP Regional Meeting**

- Mr. Phil Karp welcomed Dr. Pimrumpai Premssmit for the discussion on the offer of hosting the next GDLN AP regional meeting in Bangkok, Thailand.
- Mr. Phil Karp reminded about the email exchange first from Ms. Linh Nguyen regarding HCMC DLC not being able to host the GDLN AP regional meeting as anticipated due to a variety of issues and the kind offer of Chulalongkorn University to host the next meeting.
- Mr. Phil Karp invited Dr. Pimrumpai Premssmit to share thoughts they have in mind in hosting the event in Bangkok and also communicated the gratefulness of the entire governing committee for stepping in to host the event in a short notice.
- Dr. Pimrumpai Premssmit proposed if the meeting is to be held for three days the dated could be 11<sup>th</sup> to 13<sup>th</sup> December. ( Thursday to Saturday) or to move the meeting the week after to start on Monday the 15<sup>th</sup> and to go on for three or four days. Dr. Pimrumpai Premssmit also mentioned that the venue will be at the Chulalongkorn University and showed photos of three conference rooms that the meeting could be arranged and explained the capacities and the arrangement of each conference room. Dr. Pimrumpai Premssmit also suggested that two hotels that are in walking distance to the venue can be reserved on corporate

rates or the new facility at the university called I-House which is not expensive as hotels. Dr. Pimrumpai Premssmit also mentioned that the Vice president of the University has agreed to help to host the event at Chulalongkorn University with the necessary budgetary allocations. Dr. Pimrumpai Premssmit mentioned that an excursion could be arranged as an optional program and she is working on that.

- Mr. Phil Karp invited the members for comments and suggestions.

Ms. Linh Nguyen thanked Dr. Pimrumpai Premssmit for offering to host the meeting and reminded the meeting held in 2006 in Bangkok and said that she has the complete confidence that it will be a good meeting this time as well. Ms. Linh Nguyen also suggested since the meeting is held in December the duration to be two days and the excursion to be organised on the third day.

Mr. Robbie D Macalde thanked Dr. Pimrumpai Premssmit and reminded the meeting held in 2006 in Bangkok and said that he too participated with Ms. Linh Nguyen and has the complete confidence that it will be a good meeting this time as well. Mr. Robbie D Macalde also suggested that the duration could be 2-3 days as Ms. Linh Nguyen already suggested. Mr. Robbie D Macalde suggested to consider inviting the ASEAN university network, UNESCO and some other institutions if possible.

Mr. Tomoyuki Naito appreciated the kind offer of Dr. Pimrumpai Premssmit to host the meeting and informed that there is no issue in the timing of the meeting. Mr. Tomoyuki Naito commented on knowing the formalities of applying VISA and suggested that an agenda item to reviews the past strategy on including new affiliates to the network. Dr. Pimrumpai Premssmit informed that the official invitation letter will be issued regarding the meeting which could be submitted together with the VISA application.

Prof. Hai-young Yun thanked Dr. Pimrumpai Premssmit for the offer and informed that hopefully there will not be any issues as far as the timing of the meeting. Prof. Hai-young extended her support in organising the meeting and requested Dr. Pimrumpai Premssmit to inform her if ant support is needed.

Ms. Darlene Christopher endorsed the venue and informed that the dates may be difficult for her and will let the members know in due course.

Ms. Maree Tait thanked Dr. Pimrumpai Premssmit for offering to host the meeting and informed that the dates would not affect her. Ms. Maree Tait requested to involve representatives of Public School of Health at Chulalongkorn University since they have done good programs through GDLN. Dr. Pimrumpai Premssmit endorsed the idea of involving the Public School of Health at Chulalongkorn University. Ms. Maree Tait offered her services in developing the program for the meeting.

Ms. Pia Lee thanked Dr. Pimrumpai Premssmit for offering to host the meeting and informed that the dates are not good for her since there are many client deadlines that come up in December.

Mr. Nishantha Kamaladasa thanked Dr. Pimrumpai Premssmit for her king gesture and the offer to hold the event at Chulalongkorn University in Bangkok.

Mr. Phil Karp raised concern on the short lead time for the meeting and whether there is enough time for the affiliates to get approvals and budgetary requirements and informed that the meetings have been announced at least 3-4 months in advance in previous occasions and whether there will be a low turnout for the meeting. Mr. Phil Karp also communicated on the dates of the meeting sighting that it will be difficult for some participants towards the end of December. Ms. Maree Tait informed that she started organizing the meeting in Canberra two months ahead and it would be possible if all the members help Dr. Pimrumpai Premsmit particularly in the program side and suggested that Dr. Pimrumpai Premsmit could focus on the administration side and the committee members to focus on the program side and suggested that the meeting could be held in the week starting from 14<sup>th</sup> December so there is time. Ms. Maree Tait informed that the meeting was done in that time period in the past as well.

Mr. Phil Karp suggested to look at the week starting 14<sup>th</sup> December to hold the meeting and requested the members who have volunteered to offer services in preparing the program to work with Dr. Pimrumpai Premsmit to get an announcement out fairly quickly.

### **III. New Affiliate:**

Ms. Maree Tait reminded the outcomes of Global Board Meeting in regard to the new affiliation strategy and informed that it was decided that the board members should become proactive in alerting the organizations and inform the opportunities they have in joining the network. Ms. Maree Tait communicated that the agreement of the board members was that each board member would follow up after the letter is received from the chairman of the global board. Prof. Hai-young Yun informed that she has a draft of the letter and will get the confirmation soon and will give an update on the next GCM.

Ms. Linh Nguyen raised concerns regarding the communication of the involvement of the World Bank Institute for the new affiliates. Mr. Robbie D Macalde suggested that content providers could be targeted as new affiliates. Mr. Nishantha Kamaladasa informed that International Water Management Institute is likely to send the application for membership within the next week.

Vina Capital Foundation of Vietnam has formally applied to be a GDLN-AP affiliate. The membership sub-committee has unanimously approved. The Governing Committee endorsed the membership.

#### **IV. Updating the GDLN affiliate list and contact details**

Mr. Phil Karp informed regarding the brainstorming session had among TDLC, KDI and GDLN AP secretariat. Mr. Tomoyuki Naito invited Mr. Bob McDonald to share the key points that were discussed during the brainstorming session with the board members. Mr. Bob McDonald informed of the three websites that exist for the network (GDLN AP, The global site and the Ning site). Mr. Bob McDonald also communicated that the websites will be reviewed quarterly basis and also ask members of South Asia to contact Mr. Keerthi Wijesekera if they have updates so that it could be updated immediately and affiliates in EAP to contact to TDLC to update in the GDLN AP site and then to pass it on to KDI to update the global site.

#### **V. Other Matters:**

Mr. Tomoyuki Naito suggested that the minutes of the Governing Committee meeting could be circulated through the AP discussion list. The Governing committee gave the consent to share the meeting minutes through the GDLN AP discussion list after reviewing.

Mr. Robbie D Macalde informed about an ongoing program on Disaster Risk Management and will update the members on same.

Ms. Maree Tait suggested to have another meeting with Chulalongkorn University in 3 weeks if possible and Mr. Phil Karp suggested to empower the members to go ahead with the program and share it virtually since it's difficult to get everybody connected. Ms. Maree Tait informed that she will set up an email connection with Ms. Linh Nguyen, Prof. Hai-young Yun and Dr. Pimrumpai Premssmit with regard to preparation of the program.

Meeting adjourned at 12:00 hrs (Washington DC time) Thursday October 02, 2014

Next meeting: First week of November